U.S. AIR FORCE

Small Business Hands-On Training Opportunity

- The DCAA AF Outreach Program Office is offering training to small businesses In support of the Worldwide Environmental Restoration & Construction (WERC) Acquisition
- Training is geared for small businesses with less than 5 years of federal contracting experience
- What?
  - Hands-on three-hour training session
    - FAR Cost Principles
    - Elements of an Adequate Accounting System (including timekeeping system)
    - Financial Proposal Preparation.

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- **When?**
  - **April 23, 2003**
  - **8:30 – 11:30 am**
  - **Maximum of 40 per class.**
  - **2nd class (1:00 – 4:00 pm) possible based upon need**
- **Where?**
  - **AFOPO Training Room**
    Building 570A
    3315 Sydney Brooks
    Brooks City-Base TX 78235-5110
- **How do I sign up?**
  - **You MUST register to attend**
  - **Go to the WERC web site: http://www.afcee.brooks.af.mil/pkv/werc/**
  - **Click on *Small Business School***
  - **Complete the registration process for each person planning to attend**